

# Yinka Emmanuel Shittu

## Contact

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## Professional Summary

Proactive and goal-oriented professional with excellent time management and problem-solving skills. Known for reliability and adaptability, with swift capacity to learn and apply new skills. Committed to leveraging these qualities to drive team success and contribute to organizational growth.

## Skills

|                    |                       |
|--------------------|-----------------------|
| Sorting techniques | Loading and unloading |
| Machine operation  | Health and safety     |
| Scheduling staff   | Folding techniques    |
| Chemical handling  | Ironing techniques    |
| Waste management   | Stain removal         |

## Work History

10.2019 - Current

### **Laundry Supervisor**

Amwaj Rotana Hotel - Dubai United Arab Emirates

- Developed comprehensive training program for new hires, resulting in faster integration into the team.
- Analyzed daily workload requirements and adjusted staffing levels accordingly leading to maximized efficiency.
- Increased team productivity through effective delegation and supervision of tasks.
- Ensured all employees adhered strictly to company policies regarding health, safety and hygiene standards within the workplace.
- Improved laundry efficiency by implementing new sorting and folding techniques.
- Implemented inventory management system to ensure adequate supply of cleaning materials and equipment.
- Optimized scheduling of staff shifts to maintain optimal workflow during peak hours.
- Boosted employee morale by fostering a positive work environment conducive to open communication and teamwork.
- Reduced turnaround time for laundry orders with streamlined processes.
- Performed routine maintenance checks on laundry equipment, minimizing downtime due to malfunctions or repairs needed.

09.2016 - 10.2018

### **Housekeeping Supervisor**

Intercontinental Group Hotel - Victoria Island